

Summer Term 2017

Dear Applicant

Thank you for your inquiry. The College has received a record number of applications and is oversubscribed for entry 2017-2018.

From past experience, many of our successful applicants will be considering a number of different options after Year 11 and may subsequently withdraw.

If you would like to be certain that your application will be considered, you should complete and return the enclosed application form as soon as possible, **including a photocopy of your latest school report along with attendance figures**. Ensure that you put the correct postage on your letter and send it to the Admissions Officer at the address below. Applicants that do not return a copy of their school report will not be considered for a place. Since the demand is very high, we recommend that you also apply to other institutions.

The number of students invited for interview will be determined by the number of candidates who decline an offer of a place and the availability of courses. This means that students can still be offered a place any time from now until the beginning of September.

Although waiting may be frustrating for you, we would appreciate it if you did not telephone to enquire about the progress of your application; we will inform you immediately of any developments.

Yours sincerely

Nick Clark



Reigate Sixth Form College,
Castlefield Road, Reigate, Surrey RH2 OSD
Tel : 01737 221118 • Fax: 01737 222657
enquiries@reigate.ac.uk • www.reigate.ac.uk
Principal • Nick Clark BSc
Chief Executive • Christopher Whelan BSc

Please supply a photocopy of your latest school report along with attendance figures

reigate sixth form college

application form

reigate•college

FOR ENTRY IN SEPTEMBER 2017

Personal Details - please complete the application form below in BLOCK CAPITALS

First name: _____ Middle name: _____ Surname: _____

Preferred name: _____ Date of birth: _____ Age on 01/09/2017: _____ Female Male (Please tick)

Home tel: _____ Student mobile: _____

Student email:

Nationality: _____ Country of normal residence: _____ Resident in the UK/EU for the past 3 years? Yes No

Address: _____

Postcode: _____

Name of sibling(s) who attends/attended Reigate College: _____ Year sibling(s) leaving / left: _____

Details of Parents or Guardians

Father's or Guardian's title: Mr Other First name: _____ Surname: _____

Contact nos. Home tel: _____ Mobile: _____

Address (if different from student): _____

Postcode: _____

Father's or Guardian's email:

Mother's or Guardian's title: Ms Mrs Miss Other First name: _____ Surname: _____

Contact nos. Home tel: _____ Mobile: _____

Address (if different from student): _____

Postcode: _____

Mother's or Guardian's email:

Correspondence should be addressed to (please tick box as appropriate)

Parents/Guardians Mother or Guardian only Father or Guardian only Names of other people authorised for information

Present or most recent school

Present / previous school / college name: _____

Date started at current / last school: _____ Date left or due to leave school: _____

School address: _____

Postcode: _____

If already left school / college give brief details of current situation: _____

Qualifications

Type of course - GCSE, AS, BTEC etc	Subject / course currently studying / or have previously studied	Predicted grade	Grade (if known)	Month / year taken

Subjects requested to study at College – list up to 4 in order of preference

1. _____	2. _____	3. _____	4. _____
----------	----------	----------	----------

Career plans, other interests and experience

Career / University aims:

Work experience:

Hobbies, interests and other achievements:

What are your favourite subjects?

Do you prefer coursework/exams/both?

Please detail your reasons for choosing Reigate College:

Applications to other colleges

Are you applying for a place at another college, school, training or full-time employment? If yes please state which:

Disability/Learning difficulty:

The College is committed to meeting the needs of people who are disabled or who have learning difficulties. Specialist staff and facilities are available for all students to ensure that individual needs are catered for. Individual requirements can be discussed at interview, however if you would like to discuss these earlier, please do not hesitate to contact the Admissions Office.

Student declaration:

Reigate College and the Education Funding Agency (EFA) are registered under the Data Protection Act 1998. The information you provide on this form will be passed to the EFA to meet legal responsibilities under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency's Learning Records Service (LRS) to create and maintain a unique learner number (ULN). Both Reigate College and the EFA will collect and share the information with other organisations for the purpose of administration, careers and other guidance, statistical and research purposes. This will enable both Reigate College and the EFA and its partners to monitor performance, improve quality and plan future provision. I agree to the processing and use of such data for any purpose connected with my studies or my health and safety or for any other legitimate reason. I have read and understood the conditions set out by the Data Protection Act Statement.

Please sign

Signature of Applicant:

Date:

Signature of Parent/
Guardian / Carer:

Date:

All applications will be processed under point 3 of the Admissions Policy, which can be viewed at www.reigate.ac.uk/admissions-policy-and-faqs

Return to: The Admissions Office, Reigate College, Castlefield Road, Reigate RH2 0SD
tel: 01737 221 118 | www.reigate.ac.uk | email: admissions@reigate.ac.uk

If you attend one of the following schools: de Stafford, Oakwood, Reigate School or The Warwick, there is a separate partner school application form, which needs to be completed and returned directly to your form tutor at school. References will be requested by the College for all applicants.

FOR OFFICE USE ONLY:

Interview notes and specific educational requirements

School report seen?

Careers advice given?

Unconditional offer:

Probationary offer:

Interviewer's initials:

Date:

Subjects:

1

2

3

4

Entered: